



Northwest Neighborhood Association of Citrus Heights - Area 1

Round Table Pizza 7873 Lichen Dr, Citrus Heights, CA 95621

Minutes: Saturday, April 12, 2025 at 1 p.m. - Study Session

1. Meeting called to order: 1:08 PM by President Elyjah Wilbur
2. Roll Call of Directors: President (Elyjah Wilbur), Vice President (Micheal Hildebrandt), Secretary (and Director at Large Present
3. Public Comments: None, no members of the public present.
4. [Role of the Directors](#) - Reviewed role of directors and overview of bylaws.
5. Administrative Action
 - a. Reviewed Bylaws, specifically discussed recommended amendments as follows:
 - i. Article VI Section I regarding the requirement of voting eligibility for board appointment. Board voted unanimously to remove this requirement from bylaws
 - ii. Article VI Section I and Article IX Section II regarding board member terms and voting cycle. Board of Directors unanimously agreed upon suggestion to change all board positions running on 1 year cycles
 - iii. In accordance with Article X the above information will be presented to the general NA attendees
 - iv. Board of Directors is also suggesting removal of language related to REACH oversight in bylaws for NWNA
 - v. Board of Directors & REACH representative election to be held at the next NA meeting in accordance with our bylaws. [Google Form for BOD Interest](#)
 - b. New Business Welcome Letter
 - i. Elyjah to draft
 - ii. Send to the new smash room
6. Discussion/Updates:
 - a. Welcome Linda, as Official DAL
 - b. Thank You to Donors
 - i. Letter- Laura to draft t/y letter with 501c info
 - ii. Purchase Cards/Other for BoD to sign and get out
 - c. Reminder of Upcoming Community Events-

- i. “Tools of the Trade” - May 8th
 - 1. Van Maren Park 2-5pm
 - 2. VP to attend
 - ii. Lichen k-8 Cultural Fair
 - 1. Annual event with the school May 8th 5-7pm
 - 2. Micheal & Linda
 - 3. Motion made by President to purchase candy/treats \$20-30; Board unanimously agreed
 - 4. Motion made by President for \$20 in printing informational material; Board unanimously agreed
 - d. New Meeting Location Transition Planning
 - i. Lichen K-8
 - ii. Elyjah following up with Lichen Principal.
 - e. Fundraiser Update
 - i. VP reported out that we are signed up with official sale dates as July 20th-Nov 30th for items to arrive before Christmas. Plan to roll out at June meeting
 - ii. 30-40% of purchases comes back to us
 - iii. 15 days after the 12/8 closing date we receive the check
 - iv. [Charleston Wrap Flyer](#)
 - 1. Paper orders will need to be turned in by Nov 17th meeting
 - f. Tupelo Project
 - i. Connecting with Armando (Linda)
 - 1. Coordinating with Cal Trans and exploring what’s allowed to do;
 - a. Inviting to a meeting to explore more
 - 2. Inquiring about the company doing street cleanup
 - 3. Utilization of other resources (such as republic services, smud, green acres)
 - g. Town Hall Planning
 - i. Inviting Councilmember to next Board of Directors
 - ii. Having District 1 Councilmember attend a regular NA meeting as the speaker
 - h. Roberts Rules
 - i. Which version?
 - ii. Purchase book?
 - iii. Exploring ways to work in a civic engagement/education at general NA meetings:
 - 1. Such as sharing out Roberts Rules
 - 2. Ways to get involved
 - 3. Reviewing upcoming Council Agendas
7. [Strategic Directions](#)
- a. Brief overview/What is a strategic plan?
 - i. Goal to have an established working strategic plan in the next fiscal year

- ii. Having District 1 Councilmember attend a regular NA meeting as the speaker
 - b. Strategic Priorities
 - i. Community Engagement
 - ii. Safety and Quality of Life
 - iii. Inclusivity and Representation
- 8. Potential Speakers for Future General Meetings
 - a. Review and confirmation of schedule
- 9. Upcoming Meetings:
 - a. Next Neighborhood Area Meetings
 - i. April 21, 2025
 - b. Next Board of Directors Meeting
 - i. May 4th, 2025 1-2:30
- 10. Adjournment: 3:00pm