

**CITY OF CITRUS HEIGHTS  
CITY COUNCIL  
MINUTES  
Special/Regular Meeting of Thursday, May 28, 2020  
Virtually from the City Hall Council Chambers  
6360 Fountain Square Drive, Citrus Heights, CA**

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**CALL SPECIAL MEETING TO ORDER**

The special meeting was called to order at 6:30 p.m. by Mayor Slowey.

1. Roll Call: Council Members present: Bruins, Daniels, Middleton, Miller, Slowey  
 Council Members absent: None  
 Staff present: Boyd, Cooley, Jones, Van and department directors.

**PUBLIC COMMENT**

None

**STUDY SESSION**

2. Review and Discuss Fiscal Year 2020/2021 Community Support and Neighborhood Improvement Projects Funding

Assistant to the City Manager Cooley reported that last year the City allocated about \$122,000 in Community Support awards. She summarized the Finance Committee's recommendations for Fiscal Year 2020/21 Community Support Funding as follows:

Applicant	FY 20/21 Request	Finance Committee Recommendation
Campus Life	15,000	11,000
Citrus Heights Marching Band	8,000	8,000
City Manager's Discretionary Fund	7,500	8,000
Diversity Employment Outreach	2,150	2,150
Meals on Wheels	82,000	82,000
River City Cat Rescue	5,000	5,000
Sunrise Christian Food Ministry	6,900	5,700
<b>Total</b>	<b>\$126,550</b>	<b>\$121,850</b>

She presented an overview of the requests for Neighborhood Improvement Program funds and the Finance Committee's recommendations as follows:

Neighborhood Area #	Project Name	FY 20/21 Request	Matching Funds	Total Project Cost	Finance Committee Recommendation
5	Brooktree Park Improved Water Fountains	3,859	3,859	7,718	3,859
6	Mariposa Elementary Marquee Replacement	12,000	12,000	24,000	0
10	SOAR Serves Seniors	700	100	800	700
10	SOAR Shares Spring Bounty with Seniors	700	100	800	700

11	San Juan Tennis/Pickle ball Phase II – FY19/20 COVID Delayed	3,480	7,427	10,907	3,480
11	San Juan Park Tennis/Pickle ball courts – Phase II	2,508	2,500	5,007	2,508
<b>TOTAL</b>		<b>\$23,247</b>	<b>\$25,986</b>	<b>\$49,233</b>	<b>\$11,247</b>

City Clerk Van read the following public comment from Carole Watilo with Progressive Employment Concepts, “Dear Council Members, All of us here at Progressive Employment Concepts wish to express our gratitude for being selected to receive the community support funds to further the message of diversity hiring. We appreciate the opportunity to work in a community clearly dedicated to inclusion in all aspects of life for all members of its community. We look forward to continuing to partner with the City of Citrus Heights and, as always, the CHPD in sharing the benefits to both employee and employer when all members of society are included in the workplace.”

City Clerk Van read the following public comment from Dr. Jayna Karpinski-Costa, President of SOAR Neighborhood Area 10, “As you know, for several years SOAR has been providing seniors in Citrus heights with extra bags of groceries at Christmas and recently instituted our Spring Bounty program at Easter where the Easter Bunny and the Spring Chicken deliver more groceries and fresh fruits and vegetables. While we do get generous donations from SOAR members and other people in the community, we use the extra money from the NIP grant program to supplement these donations. At Christmas (SOA Serves Seniors), we serve 24-29 people in 24 households and spend \$80-100 per household. At Easter (Spring Bounty), we serve 12-14 households. We receive our referrals from Meals on Wheels but we would encourage anyone who knows a senior in Citrus Heights who is homebound or has limited mobility to contact us with a referral. We appreciate the funding we receive on behalf of our needy seniors.”

By consensus the City Council agreed with the Finance Committee’s recommendations for Fiscal Year 2020/21 Community Support Funding and Neighborhood Improvement Project Funding as presented.

### **ADJOURNMENT**

Mayor Slowey adjourned the special meeting at 6:45 p.m.

### **CALL REGULAR MEETING TO ORDER**

The regular meeting was called to order at 7:00 p.m. by Mayor Slowey.

1. The Flag Salute was led by Mayor Slowey.
2. Roll Call: Council Members present: Bruins, Middleton, Miller, Slowey  
Council Members absent: Daniels  
Staff present: Bermudez, Boyd, Cotter, Jones, Kempenaar, Morris, Van and department directors.

3. The video statement was read by City Clerk Van.

### **APPROVAL OF AGENDA**

There were no changes to the agenda.

### **PRESENTATIONS**

4. Presentation by Republic Services - Annual Update and Scholarship Awards

Council Member Daniels joined the meeting at 7:03 p.m.

Annah Rulon with Republic Services presented the Republic Services 2019 Annual Report. In 2019, they held their elementary school recycling presentations, the annual Citrus Heights Poster Contest, awarded scholarships, held composting workshops in different locations throughout the city, and participated in annual City events and other local community events. She explained through their curbside services, residential campaigns, collection/drop off events and education, Republic Services and the City achieved an annual residential diversion level of 47.8%. She highlighted the Rusch Park renovation project in which Republic Services donated \$85,000 toward the renovation of Rusch Park.

Brandon Colldeweih with Republic Services presented the 2020 Sustainability Scholarship winners. He explained that Republic Services sponsored three scholarships at \$1,000 each to graduating seniors who attend the San Juan Unified School District and are Citrus Heights residents. Students who applied for this scholarship were asked to write an essay about sustainability, and the San Juan Education Foundation selected the winners based on these essays. The winners are interested in pursuing a degree in sustainability or a degree that will benefit the environment. He announced the winners – San Juan High School graduate Anette Sandoval, Mesa Verde High School graduate Alina Yaroshevich, and Mesa Verde High School graduate Vivian Roberts.

### **COMMENTS BY COUNCIL MEMBERS AND REGIONAL BOARD UPDATES**

Council Member Daniels provided a report from the Sacramento Metropolitan Air Quality Management District Board meeting.

Council Member Bruins provided a report from the Citrus Heights Police Activities League Board meeting. She reported the San Juan Unified School District held a virtual meeting for their Spirit Awards and three of the seven awards were given to faculty at Citrus Heights schools as follows: Christa Green, School/Community Intervention Specialist at Mesa Verde High School; Kamika Hebbert, Youth Employment Technician at San Juan High School; and Jesica Mendoza Torres, School/Community Intervention Specialist at Sylvan Middle School.

Council Member Middleton noted that San Juan and Mesa Verde High Schools have virtual graduations coming up on July 7 and 9 that will be on YouTube and she invited everyone to watch the graduates virtually. She announced the Sunrise MarketPlace and the Citrus Heights Chamber of Commerce will be hosting a webinar for businesses regarding COVID-19 and resources available to businesses.

Vice Mayor Miller provided a report from the Regional Transit Board meeting.

Mayor Slowey provided a report from the Sacramento Area Council of Governments Board meeting, the City Council and Sacramento Metro Fire District 2x2 meeting, and the Sacramento Public Library Authority Board meeting.

### **PUBLIC COMMENT**

City Clerk Van read the following public comment from James A. Crisamore, “I along with other citizens in my neighborhood feel that the City should institute a process to call in or outbound calls be made by the city clerk for the purpose of public comment at least for future meetings as long as they stay virtual. Regarding the main concern for my public comment, I have seen a decline in the City regarding homeless not only due to the Covid 19 issue but much like a virus they are spreading the mess throughout the city. I along with many others are fed up with the health and safety concerns associated with the homeless population and clean up is needed on the properties they occupy including City, County and State properties. A joint effort with border communities like Roseville, State property (Interstate 80), Sacramento and Placer Counties is necessary for cleaning up the drugs (needles), human waste, aggressive dogs that block citizens from daily activities. Citrus Heights has a beautiful community that needs protecting from this Health and Safety matter, Please Help make it safer to live here.”

City Clerk Van read the following public comment from Brandon Bolton with United CORE Alliance, “On behalf of the undersigned organizations and community partners, we write to express the need for action from the City of Citrus Heights to sanction the opening and establishment of legal cannabis businesses pursuant to the California Medicinal and Adult Use Cannabis Regulation and Safety Act (MAUCRSA) and the Adult-Use of Marijuana Act (AUMA). Establishing ordinances and evidence-based policy with community support will foster an environment where social goals can be best served and ensure an equitable industry where qualifying cannabis businesses are able to thrive under the state’s cannabis structure.”

City Clerk Van read the following public comment from Mark Mabutas regarding the CORE Program, “The equity program has allowed me a opportunity that would not be possible if the program had not been started. It has allowed me to network with individuals in the industry and given me hope that I am on a path that will allow me build generational wealth for family as well as give back to the community that I am from.”

City Clerk Van read the following public comment from Bill Van Duker regarding Agenda Item 6, “I support the modification of the Planning Commission rules that will limit the ability of the Commissioners to comment to the press on matters that are or have been before the Commission. As one who has served a total of 12 years on Planning Commissions (City and County), it was always clear to me that the time for Commissioner’s comments was during the hearing process. It seems inappropriate for a Commissioner to expand his/her views on the results of a hearing outside of the formal hearing process.”

### **CONSENT CALENDAR**

5.     **SUBJECT**: Approval of Minutes  
      **RECOMMENDATION**: Approve the Minutes of the Regular Meeting of April 23, 2020 and the Special Meeting of May 14, 2020

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6. Item pulled for discussion.
  7. **SUBJECT:** Quarterly Treasurer's Report  
**STAFF REPORT:** R. Rivera / T. Nossardi  
**RECOMMENDATION:** Receive and File the Quarterly Treasurer's Report for the Quarter Ending March 31, 2020
  8. **SUBJECT:** Mariposa Avenue Safe Routes to School Phase 3 Approval of Design Services Contract Amendment No. 2  
**STAFF REPORT:** S. Hodgkins  
**RECOMMENDATION:** Adopt Resolution No. 2020-042, A Resolution of the City Council of the City of Citrus Heights, California, Authorizing the City Manager to Execute Amendment No. 2 with Drake Haglan & Associates, Inc. for the Mariposa Avenue Safe Routes to School Phase 3 Project
  9. **SUBJECT:** Local Roadway Safety Plan LRSPL-5475(045) Approval of Caltrans Program Supplement Agreement  
**STAFF REPORT:** S. Hodgkins / L. Blomquist  
**RECOMMENDATION:** Adopt Resolution No. 2020-043, A Resolution of the City Council of the City of Citrus Heights, California, Authorizing the City Manager to Execute the Program Supplement Agreement for the Local Roadway Safety Plan
  10. **SUBJECT:** 2020 Accessibility and Drainage Improvements – LPPSB1L-5475(044) Approval of Caltrans Program Supplement Agreement  
**STAFF REPORT:** S. Hodgkins  
**RECOMMENDATION:** Adopt Resolution No. 2020-044, A Resolution of the City of Citrus Heights, California, Authorizing the City Manager to Execute the Program Supplement Agreement for the 2020 Accessibility and Drainage Improvements Project

**ACTION:** On a motion by Council Member Bruins, seconded by Council Member Middleton, the City Council adopted Consent Calendar Items 5, 7, 8, 9 and 10.

AYES: Bruins, Daniels, Middleton, Miller, Slowey  
NOES: None  
ABSENT: None

### **CONSENT CALENDAR ITEMS PULLED FOR DISCUSSION**

6. **SUBJECT:** Planning Commission Rules and Regulations Update  
**STAFF REPORT:** C. McDuffee / C. Kempenaar  
**RECOMMENDATION:** Adopt Resolution No. 2020-041, A Resolution of the City Council of the City of Citrus Heights, California, Adopting the Updated Planning Commission Rules and Regulations

Council Member Daniels pulled Item 6 to for discussion and believes some of the recommended changes muzzle the first amendment rights of planning commissioners, as citizens, after action by the planning commission. He said as council members they have to be very careful as to their comments before items are decided, but believes comments made after the fact is not an issue

necessarily. He suggested postponing action on the item and conduct some further review of the changes.

**ACTION:** On a motion by Council Member Middleton, seconded by Council Member Bruins, the City Council adopted Resolution No. 2020-041, A Resolution of the City Council of the City of Citrus Heights, California, Adopting the Updated Planning Commission Rules and Regulations.

AYES: Bruins, Middleton, Miller, Slowey  
 NOES: Daniels  
 ABSENT: None

## **PUBLIC HEARING**

11. **SUBJECT:** Zoning Code Update – Accessory Dwelling Units

**STAFF REPORT:** C. McDuffee / C. Kempenaar / A. Bermudez

**RECOMMENDATION:** The Following is Recommended:

- a. Adopt Resolution No. 2020-045, A Resolution Finding that the Amendments to the Zoning Code in Regard to Accessory Dwelling Units are Categorically Exempt from CEQA per Section 15282(h) of the California Environmental Quality Act and that Impact Fees Collected for Accessory Dwelling Units will be in Compliance with Senate Bill 13, Assembly Bill 68 and Assembly Bill 881
- b. Introduce, read by title only, and waive the first full reading of Ordinance No. 2020-003, An Ordinance of the City of Citrus Heights Amending Sections 106.42.015 (Accessory Dwelling Units) and Section 106.80 (Definitions) of the Zoning Code in Regard to Accessory Dwelling Units

Associate Planner Bermudez provided an overview of the amendments being proposed and explained that recent State legislation requires that the City amend the code relating to accessory dwelling units. She reported that between July 2107 and April 2020 the City received 26 ADU applications.

Mayor Slowey opened the public hearing at 8:06 p.m.

City Clerk Van read the following public comment from Beth Moran, “I would like to ask the council to educate the public as to the number of ADUs currently built in Citrus Heights to better understand the impact of adopting the resolution (item 11) on agenda. I have tried to find out how many units there are city wide currently, but there is no accounting available to my knowledge. Thank you for your help in obtaining this information.”

Mayor Slowey closed the public hearing at 8:07 p.m.

**ACTION:** On a motion by Council Member Bruins, seconded by Council Member Middleton, the City Council adopted Resolution No. 2020-045, A Resolution Finding that the Amendments to the Zoning Code in Regard to Accessory Dwelling Units are Categorically Exempt from CEQA per Section 15282(h) of the California Environmental Quality Act and that Impact Fees Collected for Accessory Dwelling Units will be in Compliance with Senate Bill 13, Assembly Bill 68 and Assembly Bill 881.

AYES: Bruins, Daniels, Middleton, Miller, Slowey  
 NOES: None  
 ABSENT: None

**ACTION:** On a motion by Council Member Bruins, seconded by Council Member Middleton, the City Council introduced, read by title only, and waived the first full reading of Ordinance No. 2020-003, An Ordinance of the City of Citrus Heights Amending Sections 106.42.015 (Accessory Dwelling Units) and Section 106.80 (Definitions) of the Zoning Code in Regard to Accessory Dwelling Units.

AYES: Bruins, Daniels, Middleton, Miller, Slowey  
 NOES: None  
 ABSENT: None

12. **SUBJECT:** Zoning Code Updates

**STAFF REPORT:** C. McDuffee / C. Kempenaar / A. Bermudez

**RECOMMENDATION:** The Following is Recommended:

- a. Move to Determine the Proposed Amendments are Exempt from the California Environmental Quality Act (CEQA) Under Section 15061(b)(3) of the Guidelines
- b. Introduce, read by title only, and waive the first full reading of Ordinance No. 2020-004, An Ordinance of the City Council of the City of Citrus Heights to Amend Certain Sections of the Zoning Code in Regard to Commercial Recreation-Indoors, Small Recycling Centers, Definitions, and Other Minor Changes

Associate Planner Bermudez provided an overview of the amendments. First, she provided an explanation of a new classification of commercial recreation facilities indoor –minor (less than 5,000 sf), and –major (over 5,000 sf). Then she discussed amendments relating to recycling centers. New centers must be in a shopping center that is three acres or larger, within a “convenience zone”, recycling centers must be separated by a ½ mile or more, and they can be located inside of a building. She stated other proposed amendments are minor in nature.

In response to Council questions and comments Planning Manager Kempenaar stated they evaluated the current recycling centers, which are on small lots, and developed the three acre or larger parcel requirement in part because in general those size shopping centers are generally managed in a more responsible manner.

Council Member questions and comments followed regarding the proposed amendments relating to recycling centers; they suggested staff seek input from businesses regarding the proposed amendments and conduct further research.

Mayor Slowey opened the public hearing at 8:29 p.m., hearing no speakers he closed the public hearing.

**ACTION:** On a motion by Council Member Bruins, seconded by Vice Mayor Miller, the City Council moved to pull the recycling recommendation out of the amendment and determined the

proposed amendments are exempt from the California Environmental Quality Act (CEQA) Under Section 15061(b)(3) of the Guidelines.

AYES: Bruins, Daniels, Middleton, Miller, Slowey  
 NOES: None  
 ABSENT: None

**ACTION:** On a motion by Council Member Bruins, seconded by Vice Mayor Miller, the City Council introduced, read by title only, a waived the first full reading of Ordinance No. 2020-004, An Ordinance of the City Council of the City of Citrus Heights to Amend Certain Sections of the Zoning Code in Regard to Commercial Recreation-Indoors, Definitions, and Other Minor Changes; as amended to remove amendments relating to recycling centers.

AYES: Bruins, Daniels, Middleton, Miller, Slowey  
 NOES: None  
 ABSENT: None

13. **SUBJECT:** Citizen Participation Plan Amendment for the Community Development Block Grant Program in Response to COVID-19

**STAFF REPORT:** C. McDuffee / S. Cotter

**RECOMMENDATION:** The Following is Recommended:

- a. Conduct a Public Hearing Regarding the Amended Citizen Participation Plan for the CDBG Program
- b. Adopt Resolution No. 2020-046, A Resolution of the City Council of the City of Citrus Heights, California, Approving the Amended Citizen Participation Plan for the Community Development Block Grant Program

Housing and Human Services Program Coordinator Cotter presented the staff report.

Mayor Slowey opened the public hearing at 8:35 p.m., hearing no speakers he closed the public hearing.

**ACTION:** On a motion by Council Member Bruins, seconded by Council Member Middleton, the City Council adopted Resolution No. 2020-046, A Resolution of the City Council of the City of Citrus Heights, California, Approving the Amended Citizen Participation Plan for the Community Development Block Grant Program.

AYES: Bruins, Daniels, Middleton, Miller, Slowey  
 NOES: None  
 ABSENT: None

14. **SUBJECT:** CARES Act Amendment to the 2019 Action Plan for the Community Development Block Grant Program

**STAFF REPORT:** C. McDuffee / S. Cotter / C. Morris

**RECOMMENDATION:** The Following is Recommended:



- a. Hold a Public Hearing on the Proposed CARES Act Amendment to the 2019 CDBG Action Plan
- b. Adopt Resolution No. 2020-047, A Resolution of the City Council of the City of Citrus Heights, California, Adopting the CARES Act Amendment to the 2019 Action Plan for the Community Development Block Grant Program

Housing and Human Services Program Coordinator Cotter explained this is the second part of the process for incorporating the funding for the allocations that were approved at the April 23 council meeting. The Department of Housing and Urban Development has released guidance outlining administrative actions required to access CDBG-CV funding.

Lieutenant Morris provided an update on the Navigator program. He said with the additional CDBG-CV funding the Citrus Heights Navigator has been able to assist homeless with motel vouchers, laundry vouchers, and other housing, food and transportation needs. A total of 16 clients were housed by the Navigator during COVID-19.

Mayor Slowey opened the public hearing at 8:48 p.m., hearing no speakers he closed the public hearing.

**ACTION:** On a motion by Vice Mayor Miller, seconded by Council Member Daniels, the City Council adopted Resolution No. 2020-047, A Resolution of the City Council of the City of Citrus Heights, California, Adopting the CARES Act Amendment to the 2019 Action Plan for the Community Development Block Grant Program.

AYES: Bruins, Daniels, Middleton, Miller, Slowey  
 NOES: None  
 ABSENT: None

### **REGULAR CALENDAR**

None

### **DEPARTMENT REPORTS**

None

### **CITY MANAGER ITEMS**

City Manager Boyd provided stated under the approval of Sacramento County the City has moved further into stage 2 of California's resilience roadmap to reopen. A significant portion of our businesses are now open, some categories allowed now include dine-in restaurants, hair salons and barber shops, places of worship, and retail. Before opening all businesses must implement disinfecting protocols and physical distancing guidelines. The City in partnership with the Police Department has implemented a free mask program for Citrus Heights businesses. As of today, the City has delivered over 10,000 masks to help keep employees and the community healthy and safe. He stated the City is also experiencing excellent progress with the Great Plates Delivered program and are contracting with six local restaurants to deliver meals to seniors. A total of 171 seniors are receiving three meals a day.

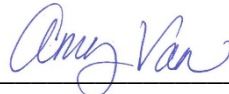
**ITEMS REQUESTED BY COUNCIL MEMBERS/ FUTURE AGENDA ITEMS**

None

**ADJOURNMENT**

Mayor Slowey adjourned the regular meeting at 8:53 p.m.

Respectfully submitted,



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Amy Van, City Clerk