

**CITY OF CITRUS HEIGHTS
CITY COUNCIL
MINUTES
Regular Meeting of Thursday, March 12, 2020
City Hall Council Chambers
6360 Fountain Square Drive, Citrus Heights, CA**

CALL REGULAR MEETING TO ORDER

The regular meeting was called to order at 7:00 p.m. by Mayor Slowey.

1. The Flag Salute was led by Council Member Daniels.
2. Roll Call: Council Members present: Bruins, Daniels, Middleton, Miller, Slowey
Council Members absent: None
Staff present: Boyd, Bermudez, Jones, Kempenaar, Singer, Van and department directors.

Mayor Slowey read the following statement:

The COVID-19 situation is constantly evolving, and your City of Citrus Heights Staff and Officials continue to closely monitor updates from the Sacramento County Public Health Department and Office of Emergency Services. Our Staff is in constant contact with regional, state, and federal-level senior officials.

On March 9, Sacramento County Public Health announced **new mitigation efforts** for COVID-19 in our region, to protect those who are most vulnerable to severe illness, and allow our health care system to prepare resources to take care of severely ill patients. Those looking for the most up-to-date information on COVID-19, including the County's mitigation strategy, prevention tips, and a list of risk factors, should continue to refer to the County's website: **www.SacCounty.net/COVID-19/**.

In line with these recommendations, City Staff are postponing our own non-essential meetings, large events (with over 250 attendees), and gatherings that host high-risk populations through March. Staff are contacting those affected directly, and updating our website accordingly. We are committed to ensuring the highest well-being and safety of Citrus Heights residents and staff.

City Hall remains open and City Council meetings will proceed with small changes to agendas to postpone non-essential items in an effort to minimize risk. Our Community Center and City Hall staff are available to answer events-related questions, and we remain committed to delivering the quality services our City deserves. For COVID-19 updates from Sacramento County Public Health, please visit **www.SacCounty.net/COVID-19**. For any media contacts please contact the city's Communications Department at 916 727-4815.

3. The video statement was read by City Clerk Van.

APPROVAL OF AGENDA

ACTION: On a motion by Vice Mayor Miller, seconded by Council Member Middleton, the City Council approved the agenda.

AYES: Bruins, Daniels, Middleton, Miller, Slowey

NOES: None

ABSENT: None

PRESENTATIONS

4. Sacramento Regional Transit – SmaRT Ride Update

City Clerk Van announced that Sacramento Regional Transit has postponed the presentation due to the COVID-19 social distancing requirements.

COMMENTS BY COUNCIL MEMBERS AND REGIONAL BOARD UPDATES

Council Member Daniels attended Coffee with a Cop, the 2020 Yosemite Policymakers Conference hosted by the Local Government Commission, and the R.E.A.C.H Neighborhood Association Potluck.

Council Member Middleton also attended the R.E.A.C.H Neighborhood Association Potluck.

Council Member Bruins provided an update from the Sacramento Area Council of Governments Board meeting and promoted the Citrus Heights Police Activities League Cornhole Tournament to be held on March 13.

Vice Mayor Miller attended the Regional Transit Board meeting and the Sacramento Transportation Authority Board meeting.

Mayor Slowey read the following statement:

Beginning today, March 12, all households will begin to receive invitations by mail to complete the 2020 U.S. Census. By April 1, the official U.S. Census Day, every household should have received one.

Responding to the census is easy. Questionnaires may be completed by phone, by mail and – for the first time - online. The Census website is available in 12 languages other than English and may be accessed using a computer, smartphone, laptop or tablet.

The Census schedule is as follows, after the initial invitation is received, households which have not responded will receive two additional mailed reminders. After the 2nd reminder, an actual census questionnaire form will be mailed to those households which still have not responded. After April 30th, those households which still have not responded are likely to get a census worker visiting their residence. For information on how to verify IDs of census workers, visit the census website at 2020census.gov.

Citrus Heights is partnering with Sacramento County and a number of community-based organizations and public agencies to make sure everyone is counted. Therefore, beginning today, March 12th census assistance will be available here at City Hall, as well as a number of other locations throughout the county including the Sylvan Oaks Library.

It's important that you and everyone in your household are counted. The 2010 census, Citrus Heights had a 70.2% response rate—let's exceed that this time with a goal of 90%!

PUBLIC COMMENT

David Warren expressed concerns regarding the necessary resources available for police and city hall staff to protect against the COVID-19 virus.

Michael Lagomarsino thanked the council for attending the R.E.A.C.H Neighborhood Association Potluck. He also thanked them for allowing the Planning Commissioners to attend the League of California Cities Planning Commissioners Academy.

Arthur Ketterling provided suggestions related to public transit for the Sunrise Mall Strategic Plan.

Theresa Shannon stated she has a small ADA signage business and would like to be considered for any ADA signage projects in the city.

CONSENT CALENDAR

5. **SUBJECT:** Approval of Minutes
 RECOMMENDATION: Approve the Minutes of the Special/Regular Meeting of February 27, 2020

6. **SUBJECT:** Second Reading – Ordinance Text Amendment
 Wall Signage within Sunrise/Greenback Special Sign District
 STAFF REPORT: C. McDuffee / C. Kempenaar / A. Bermudez
 RECOMMENDATION: Adopt Ordinance No. 2020 - 002; An Ordinance of the City of Citrus Heights to Amend Chapter 106.38 of the Zoning Code in Regard to Signage

7. **SUBJECT:** Citrus Heights Community Center Audio Visual Equipment Replacement
 Project Rejection of Bids and Approval to Rebid Project
 STAFF REPORT: C. Myers
 RECOMMENDATION: Adopt Resolution No. 2020 - 016; A Resolution of the City Council of the City of Citrus Heights, California, Rejecting the Bids for the Citrus Heights Community Center Audio Visual Equipment Replacement Project and Authorize the Re-Release of the Call for Bids

8. **SUBJECT:** Audited Financial Statements and Compliance Report for Transportation
 Development Act Funds
 STAFF REPORT: R. Rivera / R. Prasad
 RECOMMENDATION: Staff Recommends that the City Council Accepts and Files the City of Citrus Heights Transportation Development Act (TDA) Funds Audited Financial Statements and Compliance Report for Fiscal Year Ended June 30, 2019.
 STRATEGIC PLANNING GOAL: Maintain Fiscal Stability

9. **SUBJECT:** Transportation Development Act (TDA) Funding Claim Authorization
 STAFF REPORT: M. Poole
 RECOMMENDATION: Adopt Resolution No. 2020 - 018; A Resolution of the City Council of the City of Citrus Heights, California, Authorizing the City to Claim its Transportation Development Act (TDA) Funds for Fiscal Year 2019-2020 and Any Revised Apportionments for Previous Years

ACTION: On a motion by Council Member Bruins, seconded by Council Member Middleton, the City Council adopted Consent Calendar Items 5, 6, 7, 8, and 9.

AYES: Bruins, Daniels, Middleton, Miller, Slowey
 NOES: None
 ABSENT: None

PUBLIC HEARING

None

REGULAR CALENDAR

10. **SUBJECT:** Resolution Authorizing Local Early Action Planning (LEAP) Grant Application
STAFF REPORT: C. McDuffee / C. Kempenaar
RECOMMENDATION: Adopt Resolution No. 2020 -017; A Resolution of the City Council of the City of Citrus Heights, California, Authorizing Application for, and Receipt of, Local Government Planning Support Program Funds

Planning Manager Kempenaar explained the Local Early Action Planning is funds that are distributed by HCD to all cities and counties in the state with the intent to increase housing supply, streamline housing production and facilitate more affordable housing. The grant allocation is based on the city's population and the city would be allocated \$300,000 in funding and must be used by December 31, 2023. Some potential projects that staff are considering using the funds for include updating the city's housing element, the Sunrise Mall environmental impact report, or minor General Plan updates.

Council comments and questions followed.

ACTION: On a motion by Council Member Bruins, seconded by Vice Mayor Miller, the City Council adopted Resolution No. 2020 - 017; A Resolution of the City Council of the City of Citrus Heights, California, Authorizing Application for, and Receipt of, Local Government Planning Support Program Funds.

AYES: Bruins, Daniels, Middleton, Miller, Slowey
 NOES: None
 ABSENT: None

11. **SUBJECT:** 2019 General Plan Annual Progress Report
STAFF REPORT: C. McDuffee / C. Kempenaar / E. Singer
RECOMMENDATION: Adopt Resolution No. 2020-019; A Resolution of the City Council of the City of Citrus Heights, California, Accepting the 2019 General Plan Annual Progress Report

Assistant Planner Singer presented an overview of the General Plan progress report. The City's General Plan contains 66 goals to guide the overall development of the City. Each goal is followed by policies that establish basic statements guiding action to pursue community goals. The progress report is compiled to provide an update on the progress of the goals.

ACTION: On a motion by Council Member Bruins, seconded by Council Member Daniels, the City Council adopted Resolution No. 2020 – 019; A Resolution of the City Council of the City of Citrus Heights, California, Accepting the 2019 General Plan Annual Progress Report.

AYES: Bruins, Daniels, Middleton, Miller, Slowey
NOES: None
ABSENT: None

DEPARTMENT REPORTS

None

CITY MANAGER ITEMS

None

ITEMS REQUESTED BY COUNCIL MEMBERS/ FUTURE AGENDA ITEMS

Mayor Slowey announced that Senator Winer will be featured as the guest speaker at the Local Government Commission Dinner to be held on April 30 to discuss his new housing bill, he encouraged Council Members to attend.

ADJOURNMENT

Mayor Slowey adjourned the regular meeting at 7:46 p.m.

Respectfully submitted,



Amy Van, City Clerk