

**CITY OF CITRUS HEIGHTS
CITY COUNCIL
MINUTES
Special/Regular Meeting of Thursday, January 23, 2020
City Hall Council Chambers
6360 Fountain Square Drive, Citrus Heights, CA**

CALL SPECIAL MEETING TO ORDER

The special meeting was called to order at 6:15 p.m. by Mayor Slowey.

1. Roll Call: Council Members present: Bruins, Daniels, Middleton, Miller, Slowey
Council Members absent: None
Staff present: Boyd, Jones, Poole, Van, and department directors.

PUBLIC COMMENT

None

STUDY SESSION

2. Organics and Recycling Update

Operations Manager Poole announced that the city has started the process of implementing a strategic plan to comply with upcoming state laws and unfunded state recycling mandates.

Carrie Baxter, with R3 Consulting highlighted Senate Bill 1383: Short-Lived Climate Pollutants Organic Waste Methane Emission Reductions, which sets statewide mandates for organics recovery efforts and requires all generator to be provided organic waste recycling services. She provided an overview of the organics implementation five-year timeline. They discussed the six key focus areas of SB 1383 as follows: provide organics collection to all; establish edible food recovery program; conduct education and outreach to the community; procure recyclable and recovered organic products; secure access to edible and recycling food recovery capacity; and monitor compliance and conduct enforcement. Beginning January 1, 2022, jurisdictions must provide organics collection to all residents and businesses. Jurisdictions can assign certain responsibilities to contracted haulers, and cities will be required to adopt and enforce violations.

Operations Manager Poole stated the city's next steps include community and business outreach, development of an inspection plan, and municipal code updates and franchise agreements. Staff will come back to the City Council as each component is developed for input and approval. Staff will work with city departments to develop administrative procedures (procurement, record keeping, code enforcement, reporting).

Council comments and questions followed.

ADJOURMENT

Mayor Slowey adjourned the special meeting at 6:50 p.m.

CALL REGULAR MEETING TO ORDER

The regular meeting was called to order at 7:00 p.m. by Mayor Slowey.

1. The Flag Salute was led by Mayor Slowey.
2. Roll Call: Council Members present: Bruins, Daniels, Middleton, Miller, Slowey
 Council Members absent: None
 Staff present: Boyd, Baxter, Bermudez, Cooley, Cotter, Huber, Jones, Kempenaar, Nathan, Reid, Van and department directors.
3. The video statement was read by City Clerk Van.

APPROVAL OF AGENDA

ACTION: On a motion by Council Member Bruins, seconded by Council Member Daniels, the City Council approved the agenda.

AYES: Bruins, Daniels, Middleton, Miller, Slowey
 NOES: None
 ABSENT: None

PRESENTATIONS

4. Recognition of San Juan High School Football Players

Mayor Slowey presented certificates of recognition to the following San Juan High School football players: Romeo Bryant, Matt Colter, Charlie Surratt, Christian Angulo, Nathan Garife, Jaedyn Reddick, Ruben Lake, Yana Linko, Elijah Vernon, and Wyatt Winalski. He recognized them for their achievements in the 2019 season. San Juan High School is part of a six-team Sierra Delta League with approximately 150 varsity football players in the league. Each year, coaches from all league teams come together to select those football players that excelled among all league football players at their positions.

5. Presentation by San Juan Unified School District – District Strategic Planning Efforts

Adam Ebrahim with San Juan Unified School District highlighted the latest developments and planning efforts from the District's new six-year strategic framework and three-year local control accountability plan.

COMMENTS BY COUNCIL MEMBERS AND REGIONAL BOARD UPDATES

Council Member Middleton attended the League of California Cities New Mayors and Council Members Academy.

Council Member Daniels attended a meeting with city staff regarding homeless issues. He provided updates from the Sacramento Metropolitan Air Quality Management District Board meeting and the Boise vs. U.S. Supreme Court case.

Council Member Bruins attended the Auburn Boulevard Business Association Appreciation Event held at Tea It. She provided a report from the Sacramento Regional County Sanitation District Board meeting.

Vice Mayor Miller provided a report from the Regional Transit Board meeting and the Sacramento Transportation Authority Board meeting. He announced the Fill the Boot for Burns Boot Drive fundraiser to be held on February 7, at the Sunrise Mall.

Mayor Slowey provided an update from the Sacramento Area Council of Governments Board meeting and the League of California Cities Policy Committee meeting.

PUBLIC COMMENT

David Warren requested to remove Consent Calendar Item 11 from the agenda and deny the letter of support for the American River Collegiate Academy.

Cynthia Mumford on behalf of the Sacramento County Coalition for Youth thanked the council for not legalizing recreational marijuana dispensaries in Citrus Heights.

CONSENT CALENDAR

6. **SUBJECT:** Approval of Minutes
RECOMMENDATION: Approve the Minutes of the Regular Meeting of January 9, 2020
7. **SUBJECT:** Approval of Public Utility Easement and Storm Water Facility Maintenance Agreement with Dignity Health Medical Office Building at 7115 Greenback Lane
STAFF REPORT: S. Hodgkins / A. Flores / D. Medema
RECOMMENDATION: Adopt Resolution No. 2020-006; A Resolution of the City Council of the City of Citrus Heights, California, Authorizing the City Manager to Execute a Public Utility Easement and Storm Water Facilities Maintenance Agreement with the Dignity Health Medical Foundation
8. **SUBJECT:** Mariposa Safe Routes to School, Phase 3 PN 20-14-003 Approval of Amendment No. 2 to Construction Management & Inspection Services Agreement
STAFF REPORT: S. Hodgkins
RECOMMENDATION: Adopt Resolution No. 2020-007; A Resolution of the City Council of the City of Citrus Heights, California, Authorizing the City Manager to Execute Amendment 2 to the Agreement for Professional Services with Ghirardelli Associates for the Mariposa Avenue Safe Routes to School, Phase 3 Project
9. **SUBJECT:** Electric Greenway Trail Project ATPSB1L-5475(042)
Approval of Contract Amendment No. 3
STAFF REPORT: S. Hodgkins / L. Blomquist
RECOMMENDATION: Adopt Resolution No. 2020-008; A Resolution of the City Council of the City of Citrus Heights, California, Authorizing the City Manager to Execute Amendment No. 3 to the Contract for Professional Services with GHD, Inc. for the 'Electric Greenway Trail Project' After Obligation of Funds by the California Transportation Commission

10. **SUBJECT:** Contract Amendment for Professional Services with the Lew Edwards Group
STAFF REPORT: K. Cooley
RECOMMENDATION: Adopt Resolution No. 2020-009; A Resolution of the City Council of the City of Citrus Heights, California, Authorizing the City Manager to Execute a Contract Amendment with the Lew Edwards Group
STRATEGIC PLANNING GOAL: Improve Community Vibrancy and Engagement
11. **SUBJECT:** Letter of Support for American River Collegiate Academy
STAFF REPORT: K. Cooley
RECOMMENDATION: The City Council direct the City Manager, on behalf of the City of Citrus Heights, to submit a letter of support to the Sacramento Board of Education on behalf of the American River Collegiate Academy in bringing this academic option to the Citrus Heights community.
12. **SUBJECT:** Resolution of Intention to Modify the Sunrise MarketPlace Property and Business Improvement District
STAFF REPORT: M. Huber
RECOMMENDATION: Adopt Resolution No. 2020-010; A Resolution of the City Council of the City of Citrus Heights, California, Declaring its Intention to Modify the Sunrise MarketPlace Property and Business Improvement District
13. **SUBJECT:** Quarterly Treasurer's Report
STAFF REPORT: R. Rivera / T. Nossardi
RECOMMENDATION: The City Council receive and file the Quarterly Treasurer's Report for the quarter ending December 31, 2019.

Council Member Bruins announced that she would not be voting on Consent Calendar Item 9, due to a conflict of interest related to the close proximity of the project and her home.

ACTION: On a motion by Mayor Slowey, seconded by Vice Mayor Miller, the city council adopted Consent Calendar items as follows:

Items 6, 7, 8, 10, 11, 12, and 13:

AYES: Bruins, Daniels, Middleton, Miller, Slowey
 NOES: None
 ABSENT: None

Item 9:

AYES: Daniels, Middleton, Miller, Slowey
 NOES: None
 ABSENT: Bruins (Recused)

PUBLIC HEARING

14. **SUBJECT:** Municipal Code and Zoning Code Update - Marijuana Delivery
STAFF REPORT: C. McDuffee / C. Kempenaar / A. Bermudez
RECOMMENDATION: the Following Motions are Recommended:

Motion 1: Move to Determine the Proposed Amendments are Exempt from the California Environmental Quality Act (CEQA) Under Section 15061(B)(3) of the Guidelines.

Motion 2: Move to Introduce for a First Reading, Read by Title Only and Waive the Full Reading of Ordinance No. 2020 -001; An Ordinance of the City Council of the City of Citrus Heights, to Amend Chapter 47 and Chapter 106 (Zoning Code Section) of the Municipal Code.

Associate Planner Bermudez stated that in January 2019, the Bureau of Cannabis Control amended regulations concerning marijuana delivery. The amendment states that jurisdictions must allow delivery of product from outside its boundaries, even if marijuana businesses are prohibited within their jurisdiction. The city currently bans all business activities related to marijuana and the proposed changes are simply to be in compliance with state law. Staff recommends the city council amend Chapter 47 and Chapter 106 of the city’s municipal code related to marijuana delivery.

Council questions and comments followed.

Mayor Slowey opened the public hearing at 7:50 p.m., hearing no speakers, he closed the public hearing.

ACTION: On a motion by Council Member Bruins, seconded by Council Member Middleton, the City Council Moved to Determine the Proposed Amendments are Exempt from the California Environmental Quality Act (CEQA) Under Section 15061(B)(3) of the Guidelines.

AYES: Bruins, Daniels, Middleton, Miller
NOES: Slowey
ABSENT: None

ACTION: On a motion by Council Member Bruins, seconded by Council Member Middleton, the City Council Introduced for a First Reading, Read by Title Only and Waived the Full Reading of Ordinance No. 2020 -001; An Ordinance of the City Council of the City of Citrus Heights, to Amend Chapter 47 and Chapter 106 (Zoning Code Section) of the Municipal Code.

AYES: Bruins, Daniels, Middleton, Miller
NOES: Slowey
ABSENT: None

REGULAR CALENDAR

- 15. **SUBJECT:** Adopt A Resolution Approving An Additional \$2,280,000 Allocation of HOME Investment Partnership Program Funds for a Total Allocation of \$3,580,000 to the Sunrise Pointe Apartments at 7424 Sunrise Boulevard, Thereby Committing the City’s Future HOME Partnership Program Allocations for Approximately Ten Years
STAFF REPORT: C. McDuffee / S. Cotter
RECOMMENDATION: Adopt Resolution No. 2020-011; A Resolution of the City Council of the City of Citrus Heights, California, Approving an Additional \$2,280,000 Allocation of Home Investment Partnerships Program Funds for a Total Allocation of

\$3,580,000 in Home Investment Partnerships Program Funds to the Sunrise Pointe Apartments at 7424 Sunrise Boulevard, Thereby Committing the City's Future Home Investment Partnerships Program Allocations for Approximately Ten Years

Housing and Human Services Program Coordinator Cotter provided an overview of the Sunrise Pointe Project. In January 2019, the City Council approved entitlements for the project and allocated \$1.3 million in HOME funds. In July 2019, Jamboree Housing applied for 9% Federal tax credits, unfortunately it wasn't recommended for funding. In order to make the project more competitive, Jamboree Housing Corporation requested an additional local match. Because of this, Sacramento Housing and Redevelopment Agency offered to advance Citrus Heights an additional \$2.28 million in HOME funds for Sunrise Pointe. If this is approved by Council the total HOME fund allocation to this project would be \$3.58 million. The city's annual allocation would be deducted from the \$2.28 million advance until the balance due is zero, which will be about a 10 year commitment of the city's HOME funds.

Council comments and questions followed.

Jeree Glasser-Hedrick with Jamboree Housing Corporation stated that in addition to the resources being allocated the project has secured 46 project-based vouchers from the Sacramento Housing and Redevelopment Agency, which are coming from the County Housing Authority. The vouchers have a designation that only homeless individuals will reside in the units.

ACTION: On a motion by Council Member Bruins, seconded by Council Member Middleton, the City Council adopted Resolution No. 2020-011; A Resolution of the City Council of the City of Citrus Heights, California, Approving an Additional \$2,280,000 Allocation of HOME Investment Partnerships Program Funds for a Total Allocation of \$3,580,000 in HOME Investment Partnerships Program Funds to the Sunrise Pointe Apartments at 7424 Sunrise Boulevard, Thereby Committing the City's Future HOME Partnership Program Allocations for Approximately Ten Years.

AYES: Bruins, Middleton, Miller, Slowey
 NOES: Daniels
 ABSENT: None

16. **SUBJECT:** Approval of Economic Development Support Fund for the Citrus Heights Chamber of Commerce

STAFF REPORT: M. Huber

RECOMMENDATION: Adopt Resolution No. 2020-012; A Resolution of the City Council of the City of Citrus Heights, California, Approving a \$10,000 Sponsorship to the Citrus Heights Chamber of Commerce from the Economic Development Support Fund – Part I

Economic Development and Communications Manager Huber noted that the city's Economic Development Support Fund exists to assist with economic development related activities and is an annually replenished fund. The Citrus Heights Chamber of Commerce has submitted an application for the city to participate as a Diamond level sponsorship in the amount of \$10,000. The city has a long history of being this level of sponsor. The Economic Development benefits of sponsorship is it directly supports our strategic goal of diversifying the local economy, supports business retention and expansion, and aligned marketing and promotion of Citrus Heights.

Public Comment

ilene Martzen with the Citrus Heights Chamber of Commerce thanked the council for their consideration and support.

ACTION: On a motion by Council Member Daniels, seconded by Council Member Bruins, the City Council adopted Resolution No. 2020-012; A Resolution of the City Council of the City of Citrus Heights, California, Approving a \$10,000 Sponsorship to the Citrus Heights Chamber of Commerce from the Economic Development Support Fund – Part I.

AYES: Bruins, Daniels, Middleton, Miller, Slowey
NOES: None
ABSENT: None

DEPARTMENT REPORTS

- 17. **SUBJECT:** Economic Development and Communications Division Update
DEPARTMENT: City Manager’s Department

Management Analyst Reid and Communications Officer Baxter introduced the city’s new Business Welcome Kit. Each new business applicant will receive a kit containing a welcome letter and information on the Sewer District Incentive Program, Police Department crime prevention brochures, and opportunities with the Chamber of Commerce business association. They also provided an overview of the city’s Communications Plan designed to build social presence, foster a sense of community and engage employees.

- 18. **SUBJECT:** Rental Housing Inspection Program Update
DEPARTMENT: Police Department
STRATEGIC PLANNING GOAL: Enhance and Expand Public Safety

Code Enforcement Officer Nathan introduced the Rental Housing Inspection Program team. The city has 15,445 rental units that represent over 40% of all housing units within Citrus Heights. Within the first six months of the program, the total housing units with violations were 3,175 units and the overall total violations were 4,435. Common violations include lack of GFCI protection, missing smoke alarms, faulty water heater installations, lack of weather protection, faulty plumbing, and hazardous wiring. It is important that the city ensures its rental housing stock remains a desirable, safe, clean and healthy option for residents.

CITY MANAGER ITEMS

None

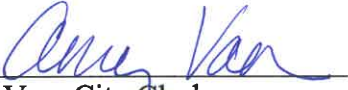
ITEMS REQUESTED BY COUNCIL MEMBERS/ FUTURE AGENDA ITEMS

None

ADJOURNMENT

Mayor Slowey adjourned the regular meeting at 8:33 p.m.

Respectfully submitted,



Amy Van, City Clerk